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Board of Trustees Minutes, December 29, 1914

Cheney Normal School

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STATE NORMAL SCHOOL
N. D. SHOWALTER, PRINCIPAL

CHENEY, WASHINGTON

Spokane, Washington, Dec. 29, '14.

A meeting of the Board of Trustees of the State Normal School at Cheney was called to meet at 4:30 in Mr. McLean's office. Those present, Mrs. Monroe, Chairman, Mr. McLean, Mr. Tustin, Mr. Zittel and Mr. Showalter.

The first part of the meeting was given to a report made by Mr. Zittel to the Board of Trustees concerning the progress of the building. The Trustees explained to Mr. Zittel the need of having the building completed before April 1st, because at that date all money appropriated for this particular work would revert to the state. The Trustees urged Mr. Zittel to take the matter up directly with Mr. Hutter and insist on a sufficient crew of workmen necessary to finish the building within that time. Mr. Zittel agreed to see to it that the work was urged forward as rapidly as possible, and further stated that he would request a daily statement from Mr. VanTine concerning the progress every day.

The Trustees signed the contract of Mr. C. M. Payne for grading the grounds according to plans and specifications for the sum of \$2799.00, a copy of this contract is filed with Mr. H. N. Stronach, Secretary of the Board of Trustees.

Mr. Zittel presented an extra charge from Mr. J. J. Agutter & Co. for the extension of the power lines to the heating plant, the amount being \$1098.00. On motion of Mr. McLean, the same being seconded by Mr. Tustin, the amount was approved by the Board of Trustees.

Mr. Showalter presented the bids for laboratory tables and equipment for the biological and physical science, and all of the different estimates were considered carefully by the Trustees. It was moved by Mr. Tustin and seconded by Mr. McLean that the lowest bid which came from John W. Graham be considered. The amount, according to the plans and specifications submitted for the work, is \$2495.00 f.o.b. Cheney.

Meeting adjourned at 6 o'clock.

N. D. Showalter

Acting Secretary.

Mary A. Monroe
President Board of Trustees.